



## Wisconsin Historical Society 2015 Road Trip April 23 – 25, 2015 Information/Policy Sheet

CAGGNI is planning its first Road Trip to the Wisconsin Historical Society in Madison, Wisconsin. Please join us for an exciting and fun-filled genealogy research trip Thursday through Saturday, April 23-25, 2015. For anyone wishing to also visit the Norwegian American Genealogical Center & Naeseth Library on Thursday, April 23, CAGGNI will coordinate an appointment for you.

### Dates and Times:

Arrive Thursday evening, April 23, leave Saturday, April 25. While we are there WHS hours will be:

- Library
  - Friday, April 24, 8:00 a.m. – 5:00 p.m.
  - Saturday, April 25, 8:00 a.m. – 5:00 p.m.
- Archives
  - Friday, April 24, 8:00 a.m. – 5:00 p.m.
  - Saturday, April 25, 9:00 a.m. – 4:00 p.m.
- For those arriving on Thursday, April 23, the library is open until 9:00 p.m.

### Event:

- Two full days of research in one of the major research libraries in the Midwest
- A 30-minute orientation tour of the library will be provided Friday morning, April 24, at 9:00 a.m. by the WHS genealogist
- CAGGNI members will be available to assist all attendees in getting started with individual research
- Reference librarians also will be on duty to provide assistance
- Lunch on your own – a list of local restaurants will be available
- For those who arrive on Thursday, April 23, an informal dinner gathering will be coordinated at the University of Wisconsin's Rathskeller
- Optional dinner Friday evening, April 24, at the nearby Porta Bella Restaurant
- Carpooling and room-sharing will be facilitated by CAGGNI
- Appointment to the Norwegian American Genealogical Center and Naeseth Library on April 23 is available. Note wish to attend on the registration form. For non-NAGC members, a \$15.00 daily-use fee is required. The Naeseth Library is located at 415 West Main Street, Madison, WI 53703; phone 608-255-2224; website: <http://www.nagcni.org>.

### Place:

- Wisconsin Historical Society, 816 State Street, Madison, WI 53706; phone: 608-264-6400
- WHS Genealogy website: [www.wisconsinhistory.org/Content.aspx?dsNav=N:1220](http://www.wisconsinhistory.org/Content.aspx?dsNav=N:1220)

### Preparation:

- Make plans to attend the CAGGNI Member Meeting, Saturday, February 21, 2015, *The Wisconsin Historical Society Library & Archives: What is in it? Everything!!*, presented by George Findlen, a retired faculty member, certified genealogist and WHS volunteer, from 10:30 a.m. – noon at the Schaumburg Township District Library
- Pick up pointers for effective use of your time at WHS at the 2<sup>nd</sup> Saturday, *Getting the Most Out of Your WHS Library Trip*, Saturday, April 11, 2015, 10:30 a.m. – noon, Schaumburg Township District Library
- Read *Tips for Visiting the Wisconsin Historical Society Library* handout, which will be on the CAGGNI website prior to the trip

**Registration:** Registration opens January 1, 2015, online at the CAGGNI website, [www.caggni.org](http://www.caggni.org). Registration will be open to both members and guests. Registration closes, Sunday, April 19, 2015.

**Registration Fee:** \$10.00 members; \$15.00 guests/non-members.

**Registration Process:** To assure your reservation is confirmed, all members are encouraged to register through the CAGGNI website.

- You will need to log into the CAGGNI website to qualify for the member discount. If you have forgotten your password, click on “Forgot password” in the upper right hand corner of the home page.
- Once you are logged onto the CAGGNI homepage, click on “CAGGNI Meetings” and scroll down to the April 23-25 WHS event. Click on “Register” and follow the directions.
- You may pay by credit card, PayPal or check. If you choose to pay by check, it must be postmarked within 7 days of registration or your registration will be canceled. Send checks to: CAGGNI, ATTN: Wisconsin Historical Society Road Trip, P.O. Box 59567, Schaumburg, IL 60159-0567.
- Your confirmation of the event will be emailed to you.
- If you have problems with registration, contact [membership@caggni.org](mailto:membership@caggni.org)
- Registration and payment will be accepted by the Membership Chair at the CAGGNI general meetings.

**Hotel Accommodations:** CAGGNI has arranged for a small number of rooms to be available at the DoubleTree by Hilton Hotel Madison, 525 West Johnson Street, Madison; telephone: 608-251-5511, a 10-minute walk from the Wisconsin Historical Society. The rate is \$149 (plus tax) per room, per night and the registration code, if you call, is: CGI. To register online, use the following link: [http://doubletree.hilton.com/en/dt/groups/personalized/M/MSNDTDT-CGI-20150423/index.jhtml?WT.mc\\_id=POG](http://doubletree.hilton.com/en/dt/groups/personalized/M/MSNDTDT-CGI-20150423/index.jhtml?WT.mc_id=POG).

The \$149 rate is good for each of the three nights, arriving April 23 and departing April 26. Please note if you are staying for one, two or three nights at the time of hotel registration. Attendees are responsible for making their own reservations. For a list of other nearby hotels check <http://www.agoda.com/hotels-near-historical-society-wisconsin/attractions/madison-wi-us.html>

**Number of Attendees:** There is no cap on the number of attendees the Wisconsin History Society can accommodate. However, for each 15 participants, CAGGNI will have one of its members available to provide library direction for participants.

**Carpooling:** If you need a ride or are willing to drive others, indicate this on your registration. Carpooling information will be updated on a regular basis and sent to all attendees along with contact information. Arrangements are up to individuals.

**Pre-Event and Optional Dinners:** If you plan to attend either of the dinners, indicate this on your registration. Reservations will be confirmed a week prior to the dinners.

**Refund:** Registrations cancelled by Sunday, April 12, 2015, will receive a full refund. No refund will be provided after that date. To cancel your reservation, send an email to [bursar@caggni.org](mailto:bursar@caggni.org).

**Parking and Transportation:** For information regarding nearby parking garages and public transportation go to the WHS Parking and Transportation page: <http://www.wisconsinhistory.org/Content.aspx?dsNav=N:4294963828-4294963805&dsRecordDetails=R:CS67>. Additional parking information is available on the CAGGNI registration site.

We hope many of our CAGGNI members will take advantage of this wonderful opportunity to visit the Wisconsin Historical Society. Please consider joining us in Madison, Wisconsin, on April 23-25, 2015.

December 5, 2014